

The **Parks and Recreation Board** met Monday, January 25, 2010, 4:30pm, at City Hall, Lower Level Conference Room.

Present at said meeting were Karen Springer, Mary Nauman, Pat Flannelly, John MacDonald and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Cheryl Kolb and Dan Dunten represented the department. Present from the City was Council President Ann Hunt, Mayor Dennis, City Attorney Eric Burns and Clerk-Treasurer Judy Rhodes. Absent from the meeting were Board member Richard Shockley, Council members Gerald Thomas and Gerry Keen, and from the department, Lee Booth.

Joe convened the Board at 4:35 pm.

Mayor Dennis began the meeting by welcoming and swearing in the new Park Board members, Pat Flannelly and John MacDonald.

### **Election of Officers**

Joe proposed and requested approval of the 2010 Slate of Officers:

Karen Springer, President

Mary Nauman, Vice-President

Richard Shockley, Secretary

Pat Flannelly, Member

John MacDonald, Member

The slate of officers was motioned for approval by Pat Flannelly. Mary seconded the motion, and the motion carried.

### **Park Board Attorney Agreement**

Eric Burns began the discussion, recommending approval of Andy Gutwein as the Park Board Attorney, and noting some changes to the agreement. The most significant change is legal services will be billed at \$175.00 per hour, a practice that represents how other attorneys throughout the City are paid. Mary motioned to approve the Park Board Attorney Agreement as presented. John seconded the motion, and the motion carried.

The first item on the agenda was the approval of the minutes of the December 21, 2009 meeting. Mary motioned to approve the minutes as presented. Pat seconded the motion and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing
- Joe explained the general process of reporting for the Park Board meetings.

**Assistant Superintendent** – Pennie reported on the following:

- She has continued to keep the department's website information current.
- Noted she and Tom James attended the Certified Playground Safety Inspector Course which was offered Monday & Tuesday, January 18-19, at Lafayette MacAllister Center.

The 3-year certification exam followed Wednesday morning. The exam tests over the ASTM 1487 Playground Standards.

- Attended the IPRA State Conference held at Purdue University last week, which included attending several good educational sessions.

**Parks** – Pennie reported, in Lee's absence, on the following:

- Trail and Playground Inspections were presented
- Repaired equipment and performed other odd jobs around Morton.
- Trimming trees in all parks continues.
- Moved wood carpet into Lommel Park.
- Repairing exterior lights at Lilly Nature Center.

**Recreation Report** – Chris reported on the following:

- Programs offered in the Winter/Spring 2010 brochure have begun.
- Reservations for shelter rentals in the parks began on January 4. The weekends during the summer months continue to be the most popular.
- Riverside Skating Center continues to be a popular place this winter.
  - a) On January 2, a one-day Learn to Skate Clinic was offered for the first time. Twenty-nine skaters enrolled for the two-hour clinic to learn the basic skills.
  - b) Group Ice-skating lessons began on January 16 with eighty-five children participating. The four-week lessons will continue through February 6.
  - c) The RSC's annual Dare to Bear will be held Friday, February 5 from 7-8:30p. Brave skaters will make laps around the ice rink in their bathing suits or costumes.
- Several staff members attended the Indiana Parks & Recreation Association annual conference held at Purdue last week. Staff attended classes and could meet with the 70+ vendors in the exhibit hall.

**Morton Center** – Brenda reported on the following:

- AARP will have representatives at Morton on Wednesday afternoons throughout February giving tax assistance to seniors and those people with low incomes. Appointments are required.
- Our grant request for an Energy Efficiency and Conservation Block Grant for storm windows for Morton has been returned with a request for more information. The new deadline for the grant is February 5.
- Recently joined the Arts & Education Committee, which has been convened to help implement the Cultural Plan developed by Wolf Brown for Tippecanoe Arts Federation. The committee's charge is to engage children, teens and young adults more fully in the cultural life of the community. The first meeting was January 20.

## **Old Business**

### **Inline Skates Discussion**

Pennie spoke with the Clerk-Treasurer about options the department has for selling the rollerblade skates. The Clerk-Treasurer suggested Eric Burns, City Attorney, be contacted, and asked how to dispose of the skates. Eric Burns said we would be in

accordance with the "Disposal of Real or Personal Property" once the Board declares the items as surplus.

Spoke to Officer Don Hartman to inquire about possibly using [www.PropertyRoom.com](http://www.PropertyRoom.com) as an avenue to dispose of skates. Researched further, and according to the Indiana Administrative Code, surplus property may be donated to an educational entity or a school corporation, a non-public school, or any nonprofit organization that qualifies as a tax-exempt organization under guidelines established by the IRS. After consulting with Eric Burns, Pennie explained to the Park Board members the process of declaring items as surplus properties. Discussion followed. Mary motioned to declare the skates as surplus, less the one pair requested by the school corporation. The declared value is \$1,476.00. John seconded the motion, and the motion carried. The motion was amended to include the helmets and pads with the skates as part of the declared surplus.

## **New Business**

### **Election of Officers**

See commencement of meeting.

### **Park Board Attorney Agreement**

See commencement of meeting.

### **GLRSA Request**

The Greater Lafayette Recreational Soccer Alliance has presented their annual request for use of Cumberland Park for soccer seasons, spring and fall 2010. The group has requested use of the facility March 6-May 28 and August 1-October 28, 2010. Discussion followed. Mary motioned to table the soccer agreement until February so Attorney Gutwein can amend. Pat seconded the motion, and the motion carried.

### **Board Member Information Binders**

Pennie distributed the binders prior to the meeting. At this time, she discussed the contents of the binders with the Park Board members.

### **West Lafayette School Board – Karen reported the following:**

- Happy Hollow and the Jr./Sr. High School have been designated Four-Star schools again. This rating is based on ISTEP Math, English, Pass Both and Attendance. Cumberland Elementary missed again due to attendance.
- New High School graduation rates were released early January. The West Lafayette High School graduation rate is 98.1%, which is fourth highest in the state.
- Three school corporation's Superintendents and board met last week for the annual joint meeting. Focus of the meeting was discussion of the Department of Education's checklist for school corporation budget cuts. This follows the state cut of 4.5% of general fund budgets earlier this month. All three corporations will be analyzing ways to make budget cuts with the expectation of further cuts later this year. The three corporations are going to look into the possibility of joint health insurance.

**Wabash River**

Joe reported that Mike Dana, a previous Park Board member, was our representative for the Wabash River Enhancement Corp and that we would need to have a replacement representative for this position. Joe asked if John MacDonald would be interested in attending on January 26 and then the Board could look at an appointment for the future.

**Other**

A) Joe noted a \$7,500.00 donation has been received for a boardwalk on the Celery Bog Footpath. The donor has requested the information be kept quiet until the work is complete and the dedication event. This project was discussed and informally approved at the previous board meeting.

B) Patsy Hoyer has requested permission to sell tickets and bottled water for a Bar Barry Heights Garden Tour on June 13, 2010, 1:00p-5:00p. The sale is to raise funds for the neighborhood association. Discussion followed. Mary motioned to approve the request from Patsy Hoyer as presented. Pat seconded the motion, and the motion carried.

C) Joe provided an update to the Board members regarding the replacement of Kathleen Mills, Sagamore West Farmers Market Master. Denise Dorsey-Zinn will be this year's new Market Master. Also noted was the Vendor Callout scheduled for Thursday, February 4, 2010, 6:00p, in the City Hall Courtroom.

D) Joe noted if there was not any objection, we wished to move the Park Board monthly meetings upstairs to the City Hall Courtroom, in the location now used for the weekly Board of Works meetings. Everyone agreed to the move.

**Pay Claims**

Mary motioned for claims to be paid. Pat seconded the motion, and the motion carried.

**Adjourn**

Pat motioned to adjourn the meeting. Mary seconded the motion, and the meeting adjourned at 5:55 pm.

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Presiding Officer

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Secretary